

Sebastian Soler Moya

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Skills

Cataloging

- MARC, LCSH, Dublin Core, VRA Core, VIAF
- Archivist's Toolkit, EAD, DACS

Research

- JStor, Lexis Nexis, ProQuest, PubMed, Scopus

Media

- Adobe Photoshop, Illustrator, InDesign, Bridge; Gimp, Inkscape
- GarageBand, iMovie

Information Technology

- MS Access, Filemaker Pro, Excel
- Drupal, Omeka, Wordpress, CONTENTdm, Celum, Koha
- UX/UI; Axure, OmniGraffle
- Intermediate HTML, CSS, RDF, PHP, MySQL, MAMP, XML, XSLT
- Basic Python, Java Script

Languages

- Native English, Spanish
- Intermediate French, Italian

Education

Pratt Institute

Masters of Library and Information Science

December 2013

Swarthmore College

Bachelor of Arts, Linguistics & Studio Art

May 2009

Pacific Palisades Charter High

May 2005

Experience

Bonia Shur Estate

Data Assistant

March 2014 – Ongoing

- Renaming digital sheet music to improve access and identify duplicates.

Academic Senate at Pratt Institute

Digital Archive Assistant

September – December 2013

- Created inventory and digitization scheme for archival volumes, 1880s–1990s.
- Digitized two volumes, including batch image editing with Adobe Bridge.
- Organized file management system, identifying missing files.

Gap, Inc.

Processing Archivist

June – September 2013

- Cataloged, processed, and filed clothing in the Gap Design Archive.
- Managed database on Celum asset management system.

Solomon R. Guggenheim Museum

Library Cataloging Intern

January – April 2013

- Copy cataloged MARC records, processed and shelved books.
- Managed catalog, circulation and shelving with Koha integrated library system.
- Researched and wrote original posts for [Guggenheim Findings blog](#).

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Project CHART at Pratt Institute

User Experience Team

January – April 2013

- Recruited participants for and ran usability tests on target website.
- Analyzed results and suggested changes to site to Project CHART members.

Foundation Center

International Data Intern

October – December 2012

- Researched international organizations and created database records for them.
- Translated materials from Spanish for database records.

Museum of Comic and Cartoon Art

Gallery Receptionist

September 2009 – May 2012

- Welcomed visitors as gallery monitor, cashier, and receptionist at special events.
- Installed exhibits, handling and framing art and writing wall label text.
- Recorded and transcribed talks; Managed social media and registration.

New York Public Library

Development Intern

October 2011 – May 2012

- Managed Google AdWords account, writing and tracking online ads.
- Researched charitable websites for development website redesign.

Smithsonian National Museum of the American Indian

Film & Video Center Intern

February – December 2010

- Cataloged, processed and shelved incoming DVDs.
- Managed database, creating and updating records.
- Filed and digitized paperwork, uploading to database and linking to records.

City University of New York, Linguistics Dept.

Linguistic Data Analyst

June – August 2008

- Linguistic analysis of Spanish-language transcripts.

Swarthmore College, Linguistics Dept.

Class Grader

January – May 2006

- Grading weekly homework assignments for Introduction to Linguistics.

Projects

Hall's Ball Cards digital archive

Fall 2013

- Built a [digital archive](#) supplemented by DBpedia SPARQL queries.
- Designed database structure, digitized cards, built site with Drupal, and customized browse and search interface.

Warp & Weft website

Fall 2013

- Built a [website](#) for textile records scraped from museum websites.
- Designed database structure, built site with Drupal, batch populated site from Excel, and added RDF and search functionalities.

Anthropological Collection Metadata Selection

Fall 2013

- Surveyed and chose metadata schema for a hypothetical collection of AV items.
- Studied applicability of PBCore and MPEG-7 schema and OAI-PMH harvesting.

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YARA Database-Driven website

Summer 2013

- Built a database-driven [website](#) using PHP programming language, MySQL database management system, and MAMP software bundle.

Immigration Statistics Research Project

Summer 2013

- Conducted research for a professor on illegal immigration and gender.
- Searched academic databases for scholarly literature and federal websites for statistics.

Dance Dialogues Audio Digital Archive

Spring 2013

- Helped build a web archive for digitized audio recordings on Omeka platform.
- Created record metadata and trimmed files in GarageBand.

Website Usability Evaluation & Redesign

Spring 2013

- Ran usability evaluation of a website using user-centered design tools.
- Proposed usability improvements in high-fidelity [prototype](#) built with Axure.

Awards

- American Library Association Spectrum Scholarship 2012–2013
- Pratt School of Information & Library Science Merit Scholarship 2012–2013
- Jonathan Leigh Altman Summer Grant 2008